



**Transfer Agreement for students transferring from**

**OKLAHOMA STATE UNIVERSITY INSTITUTE OF TECHNOLOGY (OSU-IT) TO OKLAHOMA STATE UNIVERSITY**

OSU College of Arts & Sciences Degree/Major: BA/ Liberal Studies

Academic Year: 2016-17

OSU-IT

Degree/Major: AS/ Pre-Professional Studies

Academic Year: 2016-17

The following is an example 8-semester plan. This is used to illustrate the course sequencing and the expectations for course loading. Students may use this as a guide as they plan their undergraduate education, but should adjust it to fit their personal goals. Students are responsible for completing requirements in the official degree sheet for each major. It is mandatory for a student to meet with an academic advisor prior to course enrollment each semester.

**Assumption:** Students enter prepared for MATH 1513 (College Algebra) or higher-level math.

**Current Course Rotation:** (F) = Fall only (Sp) = Spring only

*Students must refer to the current course catalog for the availability of course offerings as well as visit with their academic advisor to find out about any special offerings.*

| Semester One at OSU-IT |         |                                       |  |      |                             |
|------------------------|---------|---------------------------------------|--|------|-----------------------------|
| OSU Course Requirement |         |                                       | OSU-IT Equivalent Course or Substitute |      |                             |
| A&S                    | 1111    | First Year Seminar                    | ORIE                                   | 1011 | College Strategies          |
| ENGL                   | 1113    | Composition I                         | ENGL                                   | 1113 | Composition I               |
| MATH<br>or STAT        | 3 hours | Analytical & Quantitative Thought (A) | MATH                                   | 1513 | College Algebra             |
| POLS                   | 1113    | American Government                   | POLS                                   | 1113 | American Federal Government |
| SPAN                   | 1115    | Elementary Spanish I                  | SPAN                                   | 1115 | Elementary Spanish I        |
| Total: 15 credit hours |         |                                       | Total: 15 credit hours                 |      |                             |

| Semester Two at OSU-IT |         |                            |  |                 |  |
|------------------------|---------|----------------------------|--|-----------------|--|
| OSU Course Requirement |         |                            | OSU-IT Equivalent Course or Substitute |                 |  |
| ENGL                   | 1213    | Composition II             | ENGL                                   | 1213            | Composition II   |
| HIST                   | 1103    | Survey of American History | HIST                                   | 1483 or<br>1493 | U.S. History 1492 - Civil War Era OR<br>U.S. History Civil War Era - Present |
|                        | 3 hours | Humanities (H)             |  | 3 hours         | Humanities   |
| SPAN                   | 1225    | Elementary Spanish II      | SPAN                                   | 1215            | Elementary Spanish II  |
| Total: 14 credit hours |         |                            | Total: 14 credit hours                 |                 |  |

| Semester Three at OSU-IT |         |   |  |         |                                  |
|--------------------------|---------|---|--|---------|----------------------------------|
| OSU Course Requirement   |         |   | OSU-IT Equivalent Course or Substitute |         |                                  |
|                          | 3 hours | Natural & Mathematical Sciences                         | CS                                     | 1013    | Computer Literacy & Applications |
|                          | 3 hours | Humanities (H)  |  | 3 hours | Humanities                       |
|                          | 3 hours | Additional General Education (designated A, H, N, or S) | SPCH                                   | 1113    | Intro to Speech Communications   |
|                          | 4 hours | Natural Science with Lab (N, L)                         |  | 4 hours | Life Science with Lab            |
|                          | 3 hours | Social Science (S)                                      |  | 3 hours | Social Science                   |
| Total: 16 credit hours   |         |   | Total: 16 credit hours                 |         |                                  |

After completion of your semester three courses at OSU-IT, apply for admission to Oklahoma State University at <https://admissions.okstate.edu/apply>. Apply before February 1 to be eligible for Fall semester transfer student scholarships. Visit <https://financialaid.okstate.edu/> or call 405-744-6604 for Financial Aid information. Contact the Arts & Sciences Student Success Center at 405-744-5658, at Oklahoma State University for major-specific information.

| Semester Four at OSU-IT |         |   |  |         |  |
|-------------------------|---------|---|--|---------|--|
| OSU Course Requirement  |         |   | OSU-IT Equivalent Course or Substitute |         |  |
|                         | 4 hours | Natural Science (N) (2 hours are Electives)             |  | 4 hours | Physical Science   |
|                         | 3 hours | Additional General Education (designated A, H, N, or S) |  | 3 hours | Guided Program Electives (must be General Education for OSU) |
|                         | 4 hours | Additional General Education (designated A, H, N, or S) |  | 4 hours | Guided Program Electives (must be General Education for OSU) |
|                         | 4 hours | Electives   |  | 4 hours | Guided Program Electives                                     |
| Total: 15 credit hours  |         |   | Total: 15 credit hours                 |         |  |

After completion of your semester four courses, have the OSU-IT Registrar send an official transcript to the Oklahoma State University Admissions Office. If you have completed all requirements for an Associate of Science Degree, make sure that designation is noted on your OSU-IT official transcript before sending to OSU. If you have not completed the requirements for an Associate of Science Degree, talk with your OSU Academic Advisor about Reverse Transfer options to use OSU coursework to complete your OSU-IT College Associate of Science Degree. Visit <http://newstudents.okstate.edu/> to register for your New Student Orientation and Enrollment date.

| Year Three at OSU      |         |  |                        |         |                                      |
|------------------------|---------|--|------------------------|---------|--------------------------------------|
| Fall Semester          |         |  | Spring Semester        |         |                                      |
|                        | 3 hours | Discipline 1   |                        | 3 hours | Arts & Humanities                    |
|                        | 3 hours | Upper-Division Arts & Humanities with International (I) and Non-Western (not from Discipline 1 or 2) |                        | 3 hours | Upper-Division Discipline 1          |
|                        | 3 hours | Discipline 2   |                        | 3 hours | Upper-Division Discipline 2          |
|                        | 3 hours | Remaining Disciplines  |                        | 3 hours | Upper-Division Remaining Disciplines |
|                        | 3 hours | Electives  |                        | 3 hours | Upper-Division Remaining Disciplines |
| Total: 15 credit hours |         |  | Total: 15 credit hours |         |                                      |

Between Years Three and Four, contact your advisor about an official graduation check.

| Year Four at OSU       |         |  |                        |         |                                      |
|------------------------|---------|--|------------------------|---------|--------------------------------------|
| Fall Semester          |         |  | Spring Semester        |         |                                      |
|                        | 3 hours | Arts & Humanities  | A&S                    | 4013    | Senior Project                       |
|                        | 3 hours | Upper-Division Electives with Diversity (D) (not from Discipline 1 or 2) |                        | 3 hours | Upper-Division Discipline 1          |
|                        | 3 hours | Upper-Division Discipline 1  |                        | 3 hours | Upper-Division Discipline 2          |
|                        | 3 hours | Upper-Division Discipline 1  |                        | 3 hours | Upper-Division Discipline 2          |
|                        | 3 hours | Upper-Division Discipline 2  |                        | 3 hours | Upper-Division Remaining Disciplines |
| Total: 15 credit hours |         |  | Total: 15 credit hours |         |                                      |

**\*\* No more than 9 hours may be lower-division from Disciplines 1, 2, and remaining disciplines.\*\***

#### **OTHER REQUIREMENTS:**

The College of Arts & Sciences requires 6 hours Upper-Division General Education outside the major department.

Total hours must include at least **40 hours** in courses numbered 3000 or above.

Hours in one department in excess of 54 will be added to the minimum total of 120 required for graduation.

At least 60 hours must be completed at a four-year institution. At least 30 hours must be completed at OSU.

15 of the final 30 hours completed, or 50% of the upper-division hours in the major field must be completed at OSU.

Limit of: one-half of major course requirements as transfer work; one-fourth of hours earned by correspondence; 8 transfer correspondence hours.

**1. GENERAL EDUCATION REQUIREMENTS**

No more than two courses (or eight hours) from the major department may be used to meet General Education and College and Departmental Requirements. The General Education required English Composition, required U.S. History, required American Government, one required MATH or STAT course, and required foreign language for B.A. degrees do not count against the two-course maximum.

**2. A&S COLLEGE/DEPARTMENTAL REQUIREMENTS**

a. Arts and Humanities are defined as any course carrying an (H) designation or courses from AMST, ART, ENGL (except 3323) HIST, MUSI, PHIL (except 1313, 3003 and 4003), REL, TH, and foreign languages (second year and above). No more than six hours may be music or theatre performance or art studio.

b. Natural and Mathematical Sciences are defined as any course from the following prefixes: ASTR, BIOC, BIOL, BOT, CHEM, CS (except 4883), GEOL, MATH, MICR, PHYS, STAT and ZOOL; or courses from other departments that carry an (A) or (N) general education designation.

c. The required six hours of upper-division General Education may not include courses from the student's major department. This requirement may be satisfied by courses also used to satisfy any part of a student's degree program (i.e., in General Education, College Departmental Requirements, Major Requirements or Electives).

e. The College of Arts & Sciences requires a minimum 2.0 GPA in all major requirements and a minimum 2.0 GPA in all major-prefix courses.

**3. FOREIGN LANGUAGE PROFICIENCY**

a. The foreign language requirement for the B.S., B.M. and B.F.A. may be satisfied by presenting a high school transcript which demonstrates two years of study of a single foreign language (passing grades at second year level of study). It may also be satisfied by 10 hours college credit in the same language, or equivalent proficiency (e.g., passing an advanced standing examination; completing a second-year or higher college-level course in the language, etc.), utilizing elective hours.

b. In addition to a., students pursuing secondary education teacher certification must meet novice-high foreign language proficiency by presenting a high school transcript which demonstrates two years of study of a single foreign language with no grade below B. Or, students may complete 5 hours college credit in the same language with no grade below C (or pass an advanced standing examination equivalent to 5 hours of college credit.)

**4. EXCLUSIONS**

a. Courses used to satisfy the English Composition, American History and Government requirement will not count toward the 54 hour maximum allowed from one department.

b. Courses with ATHL or LEIS prefixes and leisure activity courses may not be used for degree credit.

*Gary Sandefur* *9/3/17*  
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Dr. Gary D. Sandefur, Provost, Oklahoma State University-Stillwater Date

*Bret Danilowicz* *7/24/17*  
\_\_\_\_\_  
Dr. Bret Danilowicz, Dean, College of Arts & Sciences, OSU Date

*Tom Wikle* *7-11-17*  
\_\_\_\_\_  
Dr. Tom Wikle, Program Director, Liberal Studies, OSU Date

*Mark Allen*  
\_\_\_\_\_  
Dr. Mark Allen, Dean, School of Arts & Sciences, Oklahoma State University Institute of Technology Date

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Dr. Scott Newman, Vice President of Academic Affairs, Oklahoma State University Institute of Technology Date

Contact Information  
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